



Department of Purchasing & Contract Compliance

Felicia Strong-Whitaker, Interim Director

E-Verify Affidavit Required

REQUEST FOR E-QUOTE NUMBER:

16CT101553A

PROJECT TITLE: Food Services/ Office of Children and Youth

DUE DATE: 03/03/2016

WILL BE RECEIVED UNTIL: 2:00 P.M.

LAST DAY FOR QUESTIONS: 02/29/2016

BIDDERS MAY SUBMIT REQUESTS FOR CLARIFICATION OR QUESTIONS REGARDING THIS E-QUOTE TO THE PURCHASING CONTACT PERON LISTED BELOW. ANY REQUEST SHALL ONLY BE SUBMITTED IN WRITING (FAX OR EMAIL). ALL RESPONSES TO WRITTEN REQUEST(S) WILL BE DISTRIBUTED AS ADDENDA TO THIS E-QUOTE AND POSTED ON THE FULTON COUNTY WEBSITE AT www.fultoncountyga.gov.

THE COUNTY WILL NOT RESPOND TO REQUESTS RECEIVED AFTER THE ABOVE MENTION DATE AT 2:00 P.M.

E-QUOTE RESPONSES MUST BE SUBMITTED ONLINE AT www.fultonvendorselfservice.co.fulton.ga.us. BY THE DATE AND TIME INDICATED. You must be a registered vendor in order to respond to E-QUOTES.

ANY QUESTIONS REGARDING PURCHASING PROCEDURES OR THE SPECIFICATIONS SHOULD BE ADDRESSED ONLY TO THE PURCHASING CONTACT PERSON LISTED BELOW VIA EMAIL ONLY. NO PHONE CALLS WILL BE ACCEPTED. BIDDERS MAY NOT HAVE CONTACT WITH COUNTY OFFICERS, ELECTED OFFICIALS OR COUNTY EMPLOYEES REGARDING THIS BID PRIOR TO AWARD OF PURCHASE ORDER. VIOLATION OF THIS INSTRUCTION WILL RESULT IN YOUR BID BEING FOUND NON-RESPONSIVE.

EFFECTIVE JULY 1, 2013, STATE LAW REQUIRES THAT ALL CONTRACTS FOR THE PHYSICAL PERFORMANCE OF SERVICES FOR ALL LABOR OR SERVICE CONTRACT(S) THAT EXCEED \$2,499.99 (EXCEPT FOR SERVICES PERFORMED BY AN INDIVIDUAL WHO IS LICENSED PURSUANT TO TITLE 26, TITLE 43, OR THE STATE BAR OF GEORGIA) MUST COMPLY WITH THE ILLEGALL IMMIGRATION REFORM AND ENFORCEMENT ACT. THE COUNTY CANNOT ENTER INTO A CONTRACT FOR THE PHYSICAL PERFORMANCE OF SERVICES THAT EXCEEDS \$2,499.99, UNLESS THE CONTRACTOR HAS REGISTERED WITH, IS AUTHORIZED TO USE AND USES THE FEDERAL WORK AUTHORIZATION PROGRAM COMMONLY KNOWN AS E-VERIFY. BEFORE A BID FOR ANY SUCH SERVICES IS CONSIDERED BY THE COUNTY, THE BID SHALL INCLUDE A SIGNED, NOTARIZED AFFIDAVIT FORM THE CONTRACTOR ATTESTING THE AFFIANT HAS REGISTERED WITH, IS AUTHORIZED TO USE, AND USES THE FEDERAL WORK AUTHORIZATION PROGRAM.

CONTACT NAME:
Carolyn Towns

E-MAIL ADDRESS:
carolyn.towns@fultoncountyga.gov

FAX NUMBER:
(404) 612 4208

All information requested on this sheet must be completed. Unless specifications indicate "NO SUBSTITUTE", items determined by Fulton County to be "EQUAL OR BETTER" will be given full consideration. All prices QUOTED must be "FOB DELIVERED" unless otherwise requested, and must be submitted in the format requested. The County reserves the right to cancel the solicitation and to reject any or all quotes in whole or in part and is not bound to accept any quote if rejection of that quote is determined to be contrary to the best interest of the County.

**REQUEST FOR QUOTE
GENERAL TERMS AND CONDITIONS**

The following provisions are hereby made a part of this Request for Quote ("E-QUOTE"). Any contract or purchase order awarded as the result of this request shall be governed by these General Terms and Conditions. By submission of your responses to this e-quote, vendor agrees to furnish the product(s) and/or service(s) pursuant to these conditions.

1. **GENERAL.** These provisions are standard for all County contracts. The County may delete or modify any of these standard provisions for a particular contract or purchase order by indicating a change in the special instructions or provisions. **Any vendor accepting a purchase order award as the result of this request agrees that the provisions included within this Request for E-Quote shall prevail over any conflicting provision within any standard form contract of the vendor.**
2. **METHOD OF SOURCE SELECTION.** This procurement is being conducted in accordance with all applicable provisions of the Fulton County Code of Ordinances and the specific method of source selection for the services required in this bid is Code Section 102-373, Competitive Sealed Bidding.
3. **SUBMISSION OF RESPONSES.** Responses must be submitted for e-quotes on-line via the Vendor Self Service system at <https://fultonvendorselfservice.co.fulton.ga.us/webappNSSPROD/Advantage>. Response to e-quotes must be received no later than 2:00p.m. on the date indicated.
4. **STATE OF GEORGIA IMMIGRATION REQUIREMENT.** Effective July 1, 2013, State law requires that all contracts for the physical performance of services for all labor or service contract(s) that exceed \$2,499.99 (except for services performed by an individual who is licensed pursuant to Title 26, Title 43, or the State Bar of Georgia) must comply with the Illegal Immigration Reform and Enforcement Act. The County cannot enter into a contract for the physical performance of services unless the contractor has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify.

Before a bid for any such services is considered by the County, the bid shall include a signed, notarized affidavit from the contractor attesting the affiant has registered with, is authorized to use, and uses the federal work authorization program.

5. **AMENDMENTS TO THE REQUEST FOR E-QUOTE.** Any amendment to pricing is valid only if in writing and issued by the County.
6. **ADDENDUM.** Revision to the Request for E-Quote issued by the County prior to the receipt of bids.
7. **NON-COLLUSION.** Bidder certifies that this bid is made without prior understanding, agreement or connection with any other corporation, firm or person submitting a bid for the same work, labor or service to be done or the supplies, materials or equipment to be furnished and is in all respects fair and without collusion or fraud. Bidder further understands collusive bidding is a violation of state and federal law and can result in fines, prison sentences and civil damage awards. Bidder agrees to abide by all conditions of this bid and certifies that person signing is authorized to sign this bid or proposal for the bidder.
8. **CONFLICT OF INTEREST.** Vendor states that no County officer or employee, nor any business entity in which they have an interest: a) Has an interest in the contract awarded; b) Has been employed or retained to solicit or aid in the procuring of the resulting contract; c) Will be employed in the performance of such contract without immediate disclosure of such fact to the County.
9. **BASIS OF AWARD.** The County shall award to the overall lowest responsible and responsive vendor complying with the provisions of the Request for E-Quote. The following criteria may be considered by the County in selecting the most advantageous quote: a) Ability to perform the service required within the specified time; b) Conformance to specification; c) The quality of performance in previous contracts; d) Financial ability to perform the contract; e) Item pricing; f) vendor references. The County reserves the right to cancel the solicitation and to reject any or all quotes in whole or in part and is not bound to accept any quote if rejection of that quote is determined to be contrary to the best interest of the County.
10. **SAMPLES.** Samples of items when required, must be furnished free of expense to the County and upon request, be returned to the Vendor at the Vendor's expense. Samples of selected items may be retained for comparison purposes.

11. NEW. All items bid must be new. Used, rebuilt and refurbished items will not be considered unless specifically authorized by Fulton County in the written specifications.
12. BRAND NAME SPECIFICATIONS AND APPROVED EQUIVALENTS. Unless otherwise specified, manufacturer's names, trade names, brand names, information and/or catalog numbers listed in the specifications are intended only to identify the quality and characteristics desired. They are not intended to limit competition. The Vendor may offer any equivalent product which meets or exceeds the specifications. If quotations are based on equivalent products, the quote must: a) Indicate the alternate manufacturer's name and catalog number; b) Include complete descriptive literature and/or specifications; c) Include proof that the proposed equivalent will meet the specifications. The County reserves the right to be the sole judge of what is equal and acceptable to meet its needs in all respects. If Bidder fails to name a substitute, goods identical to the published standard must be furnished.
13. INDEMNIFICATION. Contractor/Nendor hereby agrees to release, indemnify, defend and hold harmless the County, its Commissioners, officers, employees, subcontractors, successors, assigns and agents from and against any and all losses (including death), claims, damages, liabilities, costs and expenses (including but not limited to all actions, proceedings, or investigations in respect thereof and any outcome of any such action, proceeding, or investigation), caused by, relating to, based upon or arising out of any act or omission by contractor, its directors, officers, employees, subcontractors, successors, assigns or agents, or otherwise in connection with its acceptance, of the performance, or nonperformance, of its obligations under this agreements.
14. TAXES. Fulton County is exempt from the State of Georgia sales tax and exemption certificate will be furnished upon request.
15. DELIVERY. All prices must be FOB Destination, unloaded inside and assembled unless otherwise indicated.
16. RIGHTS AND REMEDIES OF COUNTY FOR DEFAULT. If any item furnished by the Vendor fails to conform to specifications, or to the sample submitted by the Vendor, the County may reject it. Upon rejection, the Vendor must promptly reclaim and remove such item without expense to the County, and shall immediately replace all such rejected items with others conforming to such specification and samples. If the Vendor fails to do so, the County has the right to purchase in the open market a corresponding quantity of any such items and to deduct from any monies due the Vendor the difference between the prices named in the purchase order and the actual cost to the County. If the Vendor fails to make prompt delivery of any item, the County has the right to purchase such item in the open market and to deduct from any monies due the Vendor the difference between the prices named in the purchase order and the actual replacement cost to the County. The rights and remedies of the County identified above are in addition to any other rights and remedies provided by law or under the purchase order.
17. INVOICES AND PAYMENT TERMS. All invoices must include the purchase order number or master agreement number. Failure to comply may result in delayed payments. The County payment terms are Net 30 days unless a cash discount is allowed for payment within not less than twenty (20) days. The payment term shall begin on the date the merchandise is inspected, delivered and accepted by the County and the correct invoice is received in the office specified on the purchase order.
18. INVOICES AND PAYMENT TERMS. All invoices must include the purchase order number or master agreement number. Failure to comply may result in delayed payments. The County payment terms are Net 30 days unless a cash discount is allowed for payment within not less than twenty (20) days. The payment term shall begin on the date the merchandise is inspected, delivered and accepted by the County and the correct invoice is received by Accounts Payable.

Submittal of Invoices: Invoices shall be submitted as follows:

Via Mail:
Fulton County Government
141 Pryor Street, SW
Suite 7001
Atlanta, Georgia 30303
Attn: Finance Department- Accounts Payable

OR

Via Email:

Email: Accounts.Payable@fultoncountyga.gov

At minimum, original invoices must reference all of the following information:

- 1) Vendor Information
 - 3) Fulton County Department Information (needed for invoice approval)
 - a. Department Name
 - b. Department Representative Name
19. **LEGAL REQUIREMENTS.** Federal, State, County and local ordinances, rules and regulations, and policies shall govern development, submittal and evaluation of quote and disputes about quotes. Lack of knowledge by any Vendor about applicable law is not a defense.
20. **ASSIGNMENT.** Any purchase order awarded shall not be assignable by the Vendor without the express written approval of the County, and shall not become an asset in any bankruptcy, receivership or guardianship proceedings.
21. **REJECTION OF BID.** Bids may be considered irregular and may be rejected if they show omissions, alternations of form, additions not called for, conditions, limitations, unauthorized alternate bids or other irregularities of any kind. The County reserves the right to waive minor technicalities or irregularities of bid.
22. **TERMINATION.** In the event any of the provisions of the purchase order are violated, the County may serve written notice of its intention to terminate the purchase order. Such notice will state the reason(s) for such intention, and unless within ten (10) days after serving notice upon the contractor, such violation has ceased and satisfactory arrangements for correction made, the purchase order shall, upon expiration of ten (10) days, be terminated. Further, the County reserves the right to terminate for its convenience any purchase order in whole or in part upon giving thirty (30) days prior written notice to the other party.
23. **DEBARMENT.** If a Bidder is presently debarred, suspended, proposed for debarment, declared ineligible, or otherwise excluded from doing business with any government agency which prohibits your firm from participating in any procurement, the Bidder must provide the County with that information as part of its response to this solicitation. Failure to fully and truthfully provide the information required, may result in the disqualification of your bid from consideration or termination of the purchase order, once awarded.
24. **RIGHT TO PROTEST.** Any actual bidder or offeror that has submitted a bid/proposal for a particular procurement and is aggrieved in connection with the solicitation or award of the contract shall protest in writing to the purchasing agent after the date that the specific bid or proposal is submitted. No protest will be accepted or considered prior to the date the specific bid or proposal is submitted; it will be considered untimely. All protests shall set forth in full detail the factual and legal bases for the protest and specific relief sought by the protestor. Protests arising from factual or legal bases that the protestor knew or should have known prior to the submission of the bid/proposal must be submitted within three business days of the submission of the bid/proposal. Protests arising from factual or legal bases that the protestor knew or should have known subsequent to the date the bid/proposal was submitted must be submitted within ten business days after the protestor knew or should have known of such bases, but in no event shall any protest be submitted more than ten business days after the award of the contract. Untimely protests will not be considered by the purchasing agent and will be simply denied as untimely. Decisions on timeliness by the purchasing agent are not appealable. An oral protest or a protest to an official, employee, User Department, or other person apart from the Director of Purchasing & Contract Compliance does not comply.
25. **BINDING AUTHORITY.** The individual submitting this E-QUOTE must have binding authority to submit contracts on behalf of the responding company. By submitting a response, vendor agrees that their quote is an offer to sell. All bidders shall comply with all Fulton County purchasing laws, policies, and procedures, as well as relevant state and federal laws, including compliance with EEOC hiring guidelines and requirements under the Americans with Disabilities Act.

REQUEST FOR E-QUOTE SPECIFICATIONS

Food Services

The Aging and Youth Services Department, Office of Children and Youth

1. DESCRIPTION

The Fulton County Department of Purchasing & Contract Compliance is soliciting e-quotes from qualified bidders to provide food services via meals to the Fulton County Aging and Youth Services – Office of Children and Youth programs. The programs include, Kinship Care, Youth Leadership Academy for Boys, Teen Dads Program, and Call to Womanhood, My Brother's Keeper Fulton County, START Program and Youth Commission. The program is operated at locations within Fulton County. Schedules with a projected number of participants are provided within the body of this form. a youth empowerment program utilizing nonviolent resolutions in which the course of study addresses anti-bullying, anti-drug/alcohol and anti-gangs through group counseling and pep rallies for high schools students in North Fulton.

2. CONTACT PERSON

Please contact Carolyn Towns Procurement Officer by e-mail carolyn.towns@fultoncountyga.gov or Fax (404) 893 1727 only, with any procedural or technical questions. All questions should be submitted in writing to the Purchasing contact person via email only. No phone calls will be accepted. Any responses made by the County will be provided in writing to all Bidders by addendum. No verbal responses shall be authoritative.

3. TERM OF AGREEMENT

Vendor will provide meals to the Office of Children and Youth programs. The vendor will follow the directions of food menu items to provide and deliver meals at the requested time locations. Vendor will communicate any issues with the Office of Children and Youth designated representative to confirm deliveries and/changes that are needed.

4. PRODUCT/SERVICE SPECIFICATION

Successful vendor shall provide food and hospitality services (Breakfast, Lunch and Dinner) to children and youth participants in the Fulton County Aging and Youth Services – Office of Children and Youth programs. The programs include, Kinship Care, Youth Leadership Academy for Boys, Teen Dads Program, and Call to Womanhood, My Brother's Keeper Fulton County, START Program and Youth Commission. The programs are operated at locations within Fulton County. The number of participants shall range between 100 – 180 on a weekly basis. However, numbers will be determined one week prior to request for services.

Successful vendor shall also provide food and hospitality to the Office of Children and Youth for Special Events for all programs beginning January 2015 – December 2015.

Menus 1 – 23 is to be priced between 120 - 180 participants, regardless of which is selected. However, number will fluctuate and actual number will be provided one week in advance. All amenities for serviced the meal must be included in the price bid.

Menu 1

- Chicken Sausages
- Scrambled Eggs
- Wheat Toast
- 100% /orange juice boxes or Apple Juice
- 8 oz. bottled water
- Seasonal Fruit (ripe or substitute)
 - Total Costs Menu 1

Menu 2

- Turkey Sausages
- Scrambled Eggs
- Biscuits
- 100% /orange juice boxes or Apple Juice
- 8 oz. bottled water
- Seasonal Fruit (ripe or substitute)
 - Total Costs Menu 2

Menu 3

- Individual cereal boxes (variety)
- Individual Milk (2% Milk) /(Skim)/(Almond)
- Fruit
- 100% /orange juice boxes or Apple Juice
- 8 oz. bottled water
 - Total Costs Menu 3

Menu 4

- Individual Yogurts (variety)
- Bagels
- Crème cheese (Individual Variety Packs)
- 100% /orange juice boxes or Apple Juice
- 8 oz. bottled water
 - Total Costs Menu 4

Lunch

Menu 5

- Grilled Chicken Sandwich on wheat bun
- (Vegetarian Sandwich on wheat bun) **Option if requested**
- Potato Chips or (Vegetable Tray with Ranch Dressing) **Option**
- Pickle (Individually Wrapped)
- Lettuce
- Cheese Slices
- Individual 8oz Water Bottles
- Seasonal Fruit (ripe or substitute)
 - Total Costs Menu 5

Menu 6

- Grilled Fish Chicken Sandwich on wheat bun
- (Vegetarian Sandwich on wheat bun) **Option if requested**
- Potato Chips or (Vegetable Tray with Ranch Dressing) **Option**
- Pickle (Individually Wrapped)
- Lettuce
- Cheese Slices
- Individual 8oz Water Bottles
- Seasonal Fruit (ripe or substitute)
 - Total Costs Menu 6

Menu 7

- BBQ pulled chicken on wheat bun
(Vegetarian Sandwich on wheat bun) **Option if requested**
- Potato Chips or (Vegetable Tray with Ranch Dressing) **Option**
- Pickle (Individually Wrapped)
- Lettuce
- Individual 8oz Water Bottles
- Seasonal Fruit (ripe or substitute)
 - Total Costs Menu 7

Menu 8

- Fried Chicken breast on wheat bun
(Vegetarian Sandwich on wheat bun) **Option if requested**
- Potato Chips or (Vegetable Tray with Ranch Dressing) **Option**
- Pickle (Individually Wrapped)
- Lettuce
- Cheese Slices
- Individual 8oz Water Bottles

- Seasonal Fruit (ripe or substitute)
 - Total Costs Menu 8

Menu 9

- Baked Chicken breast on wheat roll bun
(Vegetarian Sandwich on wheat bun) **Option if requested**
- Potato Chips or (Vegetable Tray with Ranch Dressing) **Option**
- Pickle (Individually Wrapped)
- Lettuce
- Cheese Slices
- Individual 8oz Water Bottles
- Seasonal Fruit (ripe or substitute)
 - Total Costs Menu 9

Menu 10

- Fried Chicken Sandwich on wheat bun
(Vegetarian Sandwich on wheat bun) **Option if requested**
- Potato Chips or (Vegetable Tray with Ranch Dressing) **Option**
- Pickle (Individually Wrapped)
- Lettuce
- Cheese Slices
- Individual 8oz Water Bottles
- Seasonal Fruit (ripe or substitute)
 - Total Costs Menu 10

Menu 11

- Fried Fish Sandwich on wheat bun
(Vegetarian Sandwich on wheat bun) **Option if requested**
 - Potato Chips or (Vegetable Tray with Ranch Dressing) **Option**
 - Pickle (Individually Wrapped)
 - Lettuce
 - Cheese Slices
 - Individual 8oz Water Bottles
 - Seasonal Fruit (ripe or substitute)
 - Total Costs Menu 11
-

Menus 12 – 23 are to be priced at for 120 participants. Regardless of which meal is selected. All amenities for serving the meal must be included in the price bid.

Menu 12

- Spaghetti with Turkey meat
- Salad (No Iceberg Lettuce)
- Wheat Rolls
- Individual 8oz Water Bottles
- Seasonal Fruit (ripe or substitute)

- **Total Costs Menu 12**

Menu 13

- Chicken Alfredo
- Salad (No Iceberg Lettuce)
- Wheat Rolls
- Individual 8oz Water Bottles
- Seasonal Fruit (ripe or substitute)

- Total Costs Menu 13

Menu 14

- Turkey Chili
- Salad (No Iceberg Lettuce)
- Wheat Rolls
- Individual 8oz Water Bottles
- Seasonal Fruit (ripe or substitute)

- Total Costs Menu 14

Menu 15

- Tacos with Turkey Meat
- Tacos with Ground Beef
- Salad (No Iceberg Lettuce)
- Cheese
- Lettuce
- Tomatoes
- Individual 8oz Water Bottles
- Seasonal Fruit (ripe or substitute)

- Total Costs Menu 15

Menu 16

- Fried Chicken
- Pilaf Rice
- Wheat Roll
- Green Beans
- Sliced Cake
- Sweet Teach

- Individual 8oz Water Bottles
 - Total Costs Menu 16

Menu 17

- Vegetable Lasagna
- Wheat Roll
- Salad
- Sliced Cake
- Sweet Tea
- Individual 8oz Bottled Water
 - Total Costs Menu 17

Menu 18

- 1/4 lb Turkey Burger
- Beef Hot Dog
- Potato Chips
- Potato Salad
- Condiments
- Juice Boxes
- Individual 8oz bottled water
 - Total Costs Menu 18

Menu 19

- ¼ LB Beef Burger
- Beef Hot Dogs
- Potato Chips
- Potato Salad
- Condiments
- Juice boxes
- Individual 8oz Bottled Water
 - Total Costs Menu 19

Menu 20

- Roasted Turkey
 - Vegetable Lasagna (Option if requested)
- Dressing
- Collard Greens
- Wheat Rolls
- Sliced Cake
- Sweet Tea

- Individual 8oz Water Bottles
 - Total Costs Menu 20

Menu 21

- Rosemary Chicken
Vegetable Lasagna (Option if requested)
- Pilaf Rice
- Wheat Rolls
- Green Beans
- Sliced Cake
- Sweet Tea
- Individual 8oz Water Bottles
 - Total Costs Menu 21

Menu 22

- Roasted Chicken
Vegetable Lasagna (Option if requested)
- Pilaf Rice
- Wheat Rolls
- Green Beans
- Sliced Cake
- Sweet Tea
- Individual 8oz Water Bottles
 - Total Costs Menu 22

Menu 23

- Fried Chicken
Vegetable Lasagna (Option if requested)
- Pilaf Rice
- Wheat Rolls
- Green Beans
- Sliced Cake
- Sweet Tea
- Individual 8oz Water Bottles

5. PRICING SHEETS

Time and Materials Pricing – when contractor is providing the labor and materials, example: plumbing services, tire repairs, electrical repairs. Pricing should be requested for the hourly rate and unit price for the materials.

Unit Pricing

Item No.	Item Description	Estimated Quantity	Unit of Issue	Unit price (\$)
Menu 1	Chicken Sausages Scrambled Eggs Wheat Toast 100% /orange juice boxes or Apple Juice 8 oz. bottled water Seasonal Fruit (ripe or substitute)	180	Per menu	
Menu 2	Turkey Sausages Scrambled Eggs Biscuits 100% /orange juice boxes or Apple Juice 8 oz. bottled water Seasonal Fruit (ripe or substitute)	180	Per menu	
Menu 3	Individual cereal boxes (variety) Individual Milk (2% Milk) / (Skim) / (Almond) Fruit 100% /orange juice boxes or Apple Juice 8 oz. bottled water	180	Per menu	
Menu 4	Individual Yogurts (variety) Bagels Crème cheese (Individual Variety Packs) 100% /orange juice boxes or Apple Juice 8 oz. bottled water	180	Per menu	
Menu 5	Grilled Chicken Sandwich on wheat bun (Vegetarian Sandwich on wheat bun) Option if requested Potato Chips or (Vegetable Tray with Ranch Dressing) Option Pickle (Individually Wrapped) Lettuce Cheese Slices Individual 8oz Water Bottles Seasonal Fruit (ripe or substitute)	180	Per menu	
Menu 6	Grilled Fish Chicken Sandwich on wheat bun (Vegetarian Sandwich on wheat bun) Option if requested	180	Per menu	

	Potato Chips or (Vegetable Tray with Ranch Dressing) Option Pickle (Individually Wrapped) Lettuce Cheese Slices Individual 8oz Water Bottles Seasonal Fruit (ripe or substitute)			
Menu 7	BBQ pulled chicken on wheat bun (Vegetarian Sandwich on wheat bun) Option if requested Potato Chips or (Vegetable Tray with Ranch Dressing) Option Pick (Individually Wrapped) Lettuce Individual 8oz Water Bottles Seasonal Fruit (ripe or substitute)	180	Per menu	
Menu 8	Fried Chicken breast on wheat bun (Vegetarian Sandwich on wheat bun) Option if requested Potato Chips or (Vegetable Tray with Ranch Dressing) Option Pickle (Individually Wrapped) Lettuce Cheese Slices Individual 8oz Water Bottles Seasonal Fruit (ripe or substitute)	180	Per menu	
Menu 9	Baked Chicken breast on wheat roll bun (Vegetarian Sandwich on wheat bun) Option if requested Potato Chips or (Vegetable Tray with Ranch Dressing) Option Pickle (Individually Wrapped) Lettuce Cheese Slices Individual 8oz Water Bottles Seasonal Fruit (ripe or substitute)	180	Per menu	

Menu 10	<i>Fried Chicken Sandwich on wheat bun (Vegetarian Sandwich on wheat bun) Option if requested Potato Chips or (Vegetable Tray with Ranch Dressing) Option Pickle (Individually Wrapped) Lettuce Cheese Slices Individual 8oz Water Bottles Seasonal Fruit (ripe or substitute)</i>	180	<i>Per menu</i>	
Menu 11	<i>Fried Fish Sandwich on wheat bun (Vegetarian Sandwich on wheat bun) Option if requested Potato Chips or (Vegetable Tray with Ranch Dressing) Option Pickle (Individually Wrapped) Lettuce Cheese Slices Individual 8oz Water Bottles Seasonal Fruit (ripe or substitute)</i>	180	<i>Per menu</i>	
Menu 12	<i>Spaghetti with Turkey meat Salad (No Iceberg Lettuce) Wheat Rolls Individual 8oz Water Bottles Seasonal Fruit (ripe or substitute)</i>	120	<i>Per menu</i>	
Menu 13	<i>Chicken Alfredo Salad (No Iceberg Lettuce) Wheat Rolls Individual 8oz Water Bottles Seasonal Fruit (ripe or substitute)</i>	120	<i>Per menu</i>	
Menu 14	<i>Turkey Chili Salad (No Iceberg Lettuce) Wheat Rolls Individual 8oz Water Bottles Seasonal Fruit (ripe or substitute)</i>	120	<i>Per menu</i>	
Menu 15	<i>Tacos with Turkey Meat Tacos with Ground Beef Salad (No Iceberg Lettuce) Cheese Lettuce Tomatoes Individual 8oz Water Bottles</i>	120	<i>Per menu</i>	

	Seasonal Fruit (ripe or substitute)			
Menu 16	Fried Chicken Pilaf Rice Wheat Roll Green Beans Sliced Cake Sweet Teach Individual 8oz Water Bottles	120	Per menu	
Menu 17	Vegetable Lasagna Wheat Roll Salad Sliced Cake Sweet Tea Individual 8oz Bottled Water	120	Per menu	
Menu 18	1/4 lb Turkey Burger Beef Hot Dog Potato Chips Potato Salad Condiments Juice Boxes Individual 8oz bottled water	120	Per menu	
Menu 19	1/4 LB Beef Burger Beef Hot Dogs Potato Chips Potato Salad Condiments Juice boxes Individual 8oz Bottled Water	120	Per menu	
Menu 20	Roasted Turkey Vegetable Lasagna (Option if requested) Dressing Collard Greens Wheat Rolls Sliced Cake Sweet Tea Individual 8oz Water Bottles	120	Per menu	
Menu 21	Rosemary Chicken Vegetable Lasagna (Option if requested) Pilaf Rice Wheat Rolls Green Beans Sliced Cake Sweet Tea Individual 8oz Water Bottles	120	Per menu	
Menu 22	Roasted Chicken Vegetable Lasagna (Option if requested) Pilaf Rice Wheat Rolls Green Beans	120	Per menu	

	<i>Sliced Cake Sweet Tea Individual 8oz Water Bottles</i>			
Menu 23	<i>Fried Chicken Vegetable Lasagna (Option if requested) Pilaf Rice Wheat Rolls Green Beans Sliced Cake Sweet Tea Individual 8oz Water Bottles</i>	120	Per menu	

Vendor should provide meals according to the following:

1.)

All meals will include the following;

- Individual 8oz Water Bottles
- Seasonal Fruit (ripe or substitute) or (Cookies)
- Individual pickle chips for sandwiches
- Individual cheese slices for sandwiches
- Individual lettuce wedge for sandwiches

➤ Vendor will provide the following:

➤ Paper plates/Napkins, Plastic ware, Cups, Serving utensils/ serving gloves & water for all meals

AND

SPECIAL EVENTS MENU OPTIONS

6. SPECIAL CONDITIONS/INSTRUCTIONS

Vendor shall provide services on an as needed basis.

All menus may or may not be selected throughout the twelve month period.

Number of participants may vary.

Vendor shall meet with Fulton County staff person to discuss set up and breakdown times at least 24-48 hours in advance of the service date.

Fulton County staff person will provide vendor with weekly/bi-weekly/or monthly menus and number of participants for each program and each date.

All contracts and contact information will be provided upon award.

The Program Sites are as follows:

***Kinship Care Tutorials
East Point Library
2757 Main Street
East Point, GA***

***Kinship Care Workshops
Hapeville Senior Facility
527 King Arnold Drive
Hapeville, GA***

***Kinship Care Job Training
Fulton County Juvenile Justice Center
395 Pryor Street
Atlanta, GA 30303***

***Call to Womanhood
Hapeville Senior Facility
527 King Arnold Drive
Hapeville, GA***

***Call to Womanhood
South Fulton Service Center
5600 Stonewall Tell Road
College Park, GA***

***START Program
Southeast Senior Facility
1650 Newtown Circle, SE
Atlanta, GA 30315***

***START Program
BEST Academy 1890 Donald Lee Hollowell Pkwy NW
Atlanta, GA 30318***

***Teen Dads Program
HJC Bowden Senior Multipurpose Facility
2885 Church Street
East Point, GA***

***Teen Dads Program
Helene S. Mills Multipurpose Senior Facility
515 John Wesley Dobbs
Atlanta, GA***

***Youth Commission
Fulton County Government Center
141 Pryor Street
(Assembly Hall)
Atlanta, GA 30303***

**Youth Leadership Academy for Boys
Fulton County Public Safety and Training Facility
3025 Merk Road
College Park, GA**

**My Brother's Keeper Fulton County – Taskforce Meetings
Fulton County Juvenile Courts
395 Pryor Street
Atlanta, GA 30303**

Vendor will provide food and hospitality services for all program participants and special event participants will the following conditions:

- **Vendor shall provide a selection from the vegetarian accommodation menu as substitute for meal portion of any menu option upon request.**
- **Vendor shall provide fresh fruit that is ripe but not overly ripe.**
- **Season fruit shall consist of apples, oranges or bananas.**
- **The fruit is to accompany the individual variety boxes of cereal shall be strawberries.**
- **Vendor shall provide cookie (oatmeal or raisin cookies as alternative option to fruit.**
- **Vendor shall have an provide appropriate condiments for all meals**
- **Vendor shall provide paper plates, napkins, plastic ware, cups, serving utensils, serving gloves and individual 8oz water bottles for all meals.**
- **Vendor shall provide 100% natural boxed juices that contain no High Fructose Corn Syrup.**
- **All wraps and sandwiches should be in individual bags with utensils, napkins and condiments (i.e., ketchup, mustard, mayonnaise, hot sauce, various salad dressings, salt and pepper, etc.)**
- **All cookies should be wrapped for individual servings**

7. INSURANCE & RISK MANAGEMENT PROVISIONS

N/A

NOTE: This form should be submitted as an attachment to on-line quote.

STATE OF GEORGIA

COUNTY OF FULTON

FORM 1: GEORGIA SECURITY AND IMMIGRATION CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services¹ under a contract with **[insert name of prime contractor]** on behalf of **Fulton County Government** has registered with and is participating in a federal work authorization program²,² in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services to this contract with **Fulton County Government**, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or a substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the **Fulton County Government** at the time the subcontractor(s) is retained to perform such service.

EEV/Basic Pilot Program* User Identification Number

BY: Authorized Officer of Agent
(Insert Contractor Name)

Title of Authorized Officer or Agent of Contractor

Printed Name of Authorized Officer or Agent

Sworn to and subscribed before me this _____ day of _____, 20__.

Notary Public: _____

County: _____

Commission Expires: _____

¹O.C.G.A. § 13-10-90(4), as amended by Senate Bill 160, provides that "physical performance of services" means any performance of labor or services for a public employer (e.g., Fulton County) using a bidding process (e.g., ITB, RFQ, RFP, etc.) or contract wherein the labor or services exceed \$2,499.99, except for those individuals licensed pursuant to title 26 or Title 43 or by the State Bar of Georgia and is in good standing when such contract is for service to be rendered by such individual.

²*[Any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603].

STATE OF GEORGIA

COUNTY OF FULTON

FORM 2: GEORGIA SECURITY AND IMMIGRATION SUBCONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services³ under a contract with **[insert name of prime contractor]** behalf of **Fulton County Government** has registered with and is participating in a federal work authorization program*,⁴ in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

EEV/Basic Pilot Program* User Identification Number

BY: Authorized Officer of Agent
(Insert Subcontractor Name)

Title of Authorized Officer or Agent of Subcontractor

Printed Name of Authorized Officer or Agent

Sworn to and subscribed before me this _____ day of _____, 20__.

Notary Public: _____

County: _____

Commission Expires: _____

3O.C.G.A. § 13-10-90(4), as amended by Senate Bill 160, provides that “physical performance of services” means any performance of labor or services for a public employer (e.g., Fulton County) using a bidding process (e.g., ITB, RFQ, RFP, etc.) or contract wherein the labor or services exceed \$2,499.99, except for those individuals licensed pursuant to title 26 or Title 43 or by the State Bar of Georgia and is in good standing when such contract is for service to be rendered by such individual.

4*[Any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603].